

Nicole Cruz

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PROFESSIONAL EXPERIENCE

Youth, Family & Recreation Manager

Dec. 2017 – present

Peninsula Jewish Community Center

Foster City, CA

- Manage all aspects of year-round youth programs including program development, staffing, and evaluation
- Identify and foster opportunities for collaboration with vendors, community partners, and local organizations
- Create and manage multiple budgets to ensure revenue goals are met and expenses stay within projected numbers

Youth & Family Program Manager

July 2016 – Nov. 2017

Peninsula Jewish Community Center

Foster City, CA

- Expanded Jewish programming to include new JOFEE and staff education programs
- Restructured educational programs for children, including content and structure, to better meet the needs of program participants

Youth & Family Program Coordinator

Dec. 2014 – June 2016

Peninsula Jewish Community Center

Foster City, CA

- Implemented program-specific grants to enhance participants' educational experiences
- Advanced youth programs by introducing streamlined registration and communication processes

Middle School Teacher

Oct. 2017 - present

Peninsula Temple Beth El

San Mateo CA

- Create original Jewish curriculum to share with middle school students

Manager of Camp Administration

Feb. 2014 – Oct. 2014

Boys & Girls Clubs of San Francisco

San Francisco, CA

- Motivated and managed a team of staff, volunteers and interns to exceed enrollment and financial goals for a residential summer camp
- Cultivated relationships with existing and new community partners to send at-risk youth to camp

Educational Consultant

Dec. 2013 – Oct. 2014

Vanderbilt Programs for Talented Youth

Nashville, TN

- Designed award-winning curriculum for gifted learners
- Utilized pre and post-assessment data to measure impact of original curriculum on students' learning and to drive future lesson revisions

EDUCATION

Vanderbilt University, 2013

M.Ed Applied Child Studies

Nashville, TN

University of Southern California, 2012

B.A. Psychology, Italian, minor in Chemistry

Los Angeles, CA